



## Terms of Reference – Senior Practitioner

### About the IIJ:

The International Institute for Justice and the Rule of Law (IIJ), an institution inspired by the Global Counterterrorism Forum (GCTF), provides training to lawmakers, police, prosecutors, judges, corrections officials and other justice sector practitioners on how to address terrorism and related transnational criminal activities within a rule of law framework. Established in 2014 in Malta, with an international Governing Board of Administrators (GBA) representing fourteen countries and the European Union, the IIJ has established itself as a leading platform to deliver innovative and sustainable counter-terrorism capacity building based on the rule of law and related good practices developed by the GCTF and other international and regional fora. For more information, visit the IIJ website: <https://theijj.org/>.

### Background:

The Senior Practitioner for **Countering the Financing of Terrorism in Southeast Asia** will be responsible for overseeing and implementing a project aimed at addressing evolving challenges in countering the financing of terrorism in the region. The primary focus will be on providing tailored training programmes for criminal justice practitioners, enhancing their expertise in identifying illicit transactions, tracking financial flows, and prosecuting cases related to the financing of terrorism stemming from both traditional and emerging terrorist financing risks.

### Main duties and responsibilities:

The responsibilities of the Senior Practitioner include, but are not limited to:

- Overseeing the design and implementation of project activities and the achievement of the expected project results;
- Leading the implementation of the project and closely coordinating activities with the different teams in the IIJ (such as Academic Unit, Programmatic Unit and others);
- Developing a project implementation plan for donor's approval and ensuring its delivery in accordance with donor regulations and procedures, including those related to procurement, finance and monitoring and evaluation (M&E);
- Representing the project and serving as the focal point for stakeholder management, including maintaining relations with the donor, partners and beneficiaries;
- Producing all required donor reporting and supporting the drafting and implementation of project-related strategic documents (e.g., Monitoring and Evaluation Plan, Communication and Visibility Plan) in



coordination with relevant IJ staff and under the supervision of IJ senior management; and

- Performing other tasks as required for the implementation of the project and assigned by IJ senior management and/or the donor.

### Qualifications and skills:

- Advanced university degree (Master's degree or equivalent) in law, criminal law, international law, economics, finance, international relations or in a related field.
- Fluency in English (both oral and written) is required; French and/or Arabic linguistic skills an asset.
- IT literacy (MS Office).

### General professional experience:

#### Required

- A minimum of 8-years of professional experience at a national or international level in the area of Anti-Money Laundering and Countering the Financing of Terrorism (AML/CFT), in the financial, legal or law enforcement sectors;
- Proven managerial experience at a senior level.
- Proven professional experience in project management.
- Proven professional experience in building and developing partnerships with governmental and non-governmental organisations.

#### Highly desirable

- Experience working in, or on projects relating to Southeast Asia.
- Experience working in a multi-cultural environment.
- Experience in managing and implementing grants.

### **Deadline for Applications**

All interested applicants meeting the above stated criteria and qualifications should submit a cover letter and resume/CV to the IJ Executive Secretariat at **HR@THEIJ.ORG** clearly stating their name and "SPL\_2025" in the subject line. Applications will be accepted until the 23<sup>rd</sup> of December 2024.

