



Internship

*This internship is located within the International Institute for Justice and the Rule of Law (IIJ). The IIJ is a Maltese Foundation with 13 International Board Members and is located in Malta with the mission to provide rule of law-based training to justice sector stakeholders from North, East and West Africa and the Middle East on how to address transnational criminal activities within a rule of law framework. For more information on the IIJ, please visit the IIJ website at www.theiij.org. All interested applicants meeting the qualifications below should submit a cover letter and resume to the IIJ Executive Secretariat at BUNYANM@THEIIJ.ORG no later than **30 April 2019**. The IIJ is currently based in Valletta Campus.. Duties and responsibilities will include,*

- Providing assistance for the organization, logistics, and implementation of trainings, workshops and other capacity building activities;
- Writing and/or assisting in the preparation of written materials including reports or other documents;
- Performing any thematic or geographical research related to counter terrorism and the rule of law;
- Assisting in the implementation of any project or task, including activities and events, of the above-mentioned programs;
- Note-taking, following-up on meetings by summarizing notes into a draft report;
- Performing other duties to support the IIJ as required.

Requirements

- Students enrolled in a university or other accredited institution, at graduate or postgraduate level; recent graduates or postgraduates, i.e. within one year of graduation; with a background in international relations, law, human rights, political science, communications;
- Analytical, research and drafting skills and good organizational skills with ability to process and classify information quickly and efficiently;
- Professional fluency in English with good oral and written communication skills; and
- Demonstrated gender awareness and sensitivity, ability to work in a team and establish working relationships with people of different cultural backgrounds.

It should be noted that the internship is related to an educational purpose and there is no guarantee or expectation that the activity will result in employment with the IIJ.